

**THE UNITED REPUBLIC OF TANZANIA**



For Competitive, Efficient, Quality and Safe Transport Services

Surface and Marine Transport Regulatory Authority  
Mamlaka ya Udhibiti Usafiri wa Nchi Kavu na Majini

---

***MERCHANT SHIPPING NOTICE***

**MSN 0407**

**Clearance of Vessels for Local Voyages and Reporting to Signal Stations when Entering or Leaving Ports**

*This notice is hereby issued to all ship owners, small craft owners, fishing vessel owners, Masters, officers and other concerned parties.*

---

**1.0 Introduction**

- 1.1. It is the duty of vessel owners to take all reasonable steps to ensure that their vessels are operated in a safe manner (Merchant Shipping Act, 2003 section 296).
- 1.2. Measures to ensure that vessels are operated in a safe manner include among others, obtaining port clearance and reporting the start or completion of a local voyage by vessels.

**2.0 Guidance**

- 2.1 All vessels on local voyages are required to obtain clearance before going to sea or lake from a designated or recognized port. The Vessel Port Clearance (departure) form is the basic document to be duly filled in and signed jointly by the Master of the vessel and the

- Responsible Port Officer. A copy of the port clearance form should remain with the responsible Port Officer and the Master should retain another copy on board.
- 2.2 Before entering or leaving the port area, the master of any ship must communicate to the appropriate signal station and report the vessel's arrival or departure, giving the required information.
  - 2.3 Vessel Port Clearance (departure) forms may be obtained from the Tanzania Port Authority (TPA) or SUMATRA Offices.

### **More information**

Registrar of Ships  
Surface and Marine Transport Regulatory Authority  
6<sup>th</sup> Floor PPF House, Morogoro Road/Samora Avenue Corner  
P.O. Box 3093  
Dar es Salaam  
Tanzania

Tel: +255 22 2197510

Fax: +255 22 2116697

e-mail: [dg@sumatra.or.tz](mailto:dg@sumatra.or.tz) , [infor@sumatra.or.tz](mailto:infor@sumatra.or.tz)

Website: [www.sumatra.or.tz](http://www.sumatra.or.tz)